



## INTEGRATED BUSINESS SERVICES FOR THE LEGAL PROFESSION

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### Are you currently delighted with all your office services providers?

If your answer is either “No” or “I haven’t really thought about it” please take a moment to consider the following two operational areas currently of great interest to law firms:

#### 1. Vendor Reduction

Complete have developed a range of business services that enable the professions to consolidate their supply chain and considerably reduce the number of different suppliers they deal with.

Our solutions are flexible and tailored to your needs which ensures we deliver everything you want, where and when you require it.

Our services cover everything that is essential to the smooth running of a legal practice. From office consumables to National I.T. and technical services, interior design, fit-out and furniture supply to print management systems, MPS copiers and printers, hybrid mail services, digital post-rooms and bespoke products, all from one trusted source.

We offer top quality products and services backed by dependable expertise across all of our 12 specialist divisions from each of our 25 strategically placed locations. This enables us to service the entire UK efficiently and at the same time maintain a low carbon footprint.

Every employee in every division, across every branch within our organisation is committed to delighting our customers. From your personal account manager, customer services contact to our delivery drivers, installers, service engineers or I.T technician, everyone puts the customer at the heart of everything we do.

#### 2. Usage Data Visibility

Usage Data Visibility clearly shows the ways in which we can help you to manage/control overhead expenditure. Utilising this expenditure visibility, we work closely with our clients to identify non-essential spending on products and services with a view to preventing non-core expenditure BEFORE the purchases are made.

For smaller legal practices, the time we can create for staff means firms can introduce greater segregation of duties which helps “de-risk” their business from potential fraud within purchasing and accounts departments.

Our controlled ordering methods and seamless, streamlined administration systems have been developed to work in harmony with the rhythm of your practice.

We believe in quality, reliability and accountability, as demonstrated by our ISO9001, 14001 and 27001 accreditations and these, coupled with our ethics, beliefs and principles, separate us from others and position us as the country’s leading managed services provider.

Please visit our stand at the [London Law Expo 2019](#) or find out more at [www.complete.co.uk](http://www.complete.co.uk)